



STATE COORDINATOR USER GUIDE

INTRODUCTION	3
STATE COORDINATOR RESPONSIBILITIES	3
GETTING STARTED	3
ACCESS THE WEEDSCAN WEB APP	3
ACCESS THE WEEDSCAN MOBILE APP	3
PRIVACY POLICY AND TERMS & CONDITIONS.....	4
OBTAIN A WEEDSCAN STATE COORDINATOR ACCOUNT	4
LOG IN	5
LOG OUT	5
MANAGE YOUR ACCOUNT.....	5
Update your profile	5
Update email address.....	5
Update password.....	6
Forgotten password	6
Troubleshooting.....	6
WEEDS THAT WEEDSCAN CAN IDENTIFY	6
WEEDSCAN ADMINISTRATION FOR STATE COORDINATORS	7
STATE OR TERRITORY JURISDICTION CONTACT DETAILS.....	7
MANAGE STATE PROFILES	7
About State profiles and high priority status	7
Add a new State profile.....	7
Edit a State profile	11
Delete a State profile.....	11

- MANAGE BIOSECURITY OFFICERS 11**
 - About Biosecurity Officers 11
 - Add a Biosecurity Officer 12
 - Edit a Biosecurity Officer’s assigned LGAs 14
 - Remove a Biosecurity Officer 14
- MANAGE STATE COORDINATORS 15**
 - Add a State Coordinator 15
 - Remove a State Coordinator 15
- DELETE A WEEDSCAN USER’S ACCOUNT 15**
- WEEDSCAN GROUP ADMINISTRATION 16**
 - Approve a WeedScan group 16
 - Disapprove a WeedScan group 17
 - Delete a WeedScan group 18
 - Appoint a new WeedScan group Moderator 18
- DELETE RECORDS OF NON-PLANTS FROM WEEDSCAN DATABASE 19**
- PERSONAL WEED NOTIFICATIONS 20**
 - MANAGE YOUR PERSONAL WEED NOTIFICATIONS 20**
 - ACCESS YOUR PERSONAL WEED NOTIFICATIONS 22**
 - Email 22
 - In-app – WeedScan web app 23
 - In-app – WeedScan mobile app 24
- SEARCH WEEDSCAN RECORDS 24**

INTRODUCTION

WeedScan is an Australia-wide priority weed identification, recording and alert system that connects people managing weeds in their local area.

WeedScan is free and available as either a web app or mobile app (Android and iOS). For general instructions on how to use WeedScan to identify and record weeds, please refer to the WeedScan web app and WeedScan mobile app public user guides.

The information provided in this guide is specific to WeedScan users with a **State Coordinator account**. The State Coordinator is an essential administrative role in WeedScan.

An individual appointed as a State Coordinator should be authorised by their state or territory jurisdiction to act on its behalf. Each jurisdiction may appoint multiple State Coordinators. The responsibilities associated with the WeedScan State Coordinator role are detailed below.

STATE COORDINATOR RESPONSIBILITIES

A State Coordinator has the authority in WeedScan to act on behalf of their own state or territory jurisdiction. Acting on behalf of a different state or territory jurisdiction is not permitted.

As a State Coordinator account holder, your responsibilities include:

1. Providing and updating contact information for your state or territory jurisdiction to WeedScan Administrator.
2. Managing the weed profiles for your state or territory jurisdiction.
3. Appointing and managing the WeedScan Biosecurity Officer users for your state or territory jurisdiction.
4. Approving requests for WeedScan groups for your state or territory jurisdiction.
5. Verify records submitted by users

GETTING STARTED

ACCESS THE WEEDSCAN WEB APP

The WeedScan web app is available online at <https://weedscan.org.au/> and is best suited for use on a desktop computer. The WeedScan web app is not optimised for viewing on mobile devices. For instructions on how to use the WeedScan web app to identify and record weeds, please refer to the WeedScan web app public user guide.

ACCESS THE WEEDSCAN MOBILE APP

A free mobile-friendly version of WeedScan (WeedScan mobile app) is available to download from the Android or Apple app store. For instructions on how to use the WeedScan mobile app to identify and record weeds please refer to the WeedScan mobile app public user guide.

The State Coordinator administration tasks detailed in this guide can be accessed only with the WeedScan web app. The mobile app does not support these functions.

However, the WeedScan mobile app can be used to receive personalised weed notifications – once set up via the WeedScan web app.



PRIVACY POLICY AND TERMS & CONDITIONS

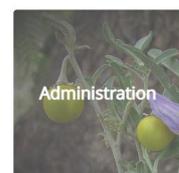
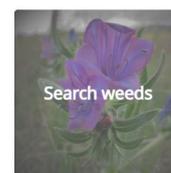
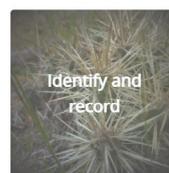
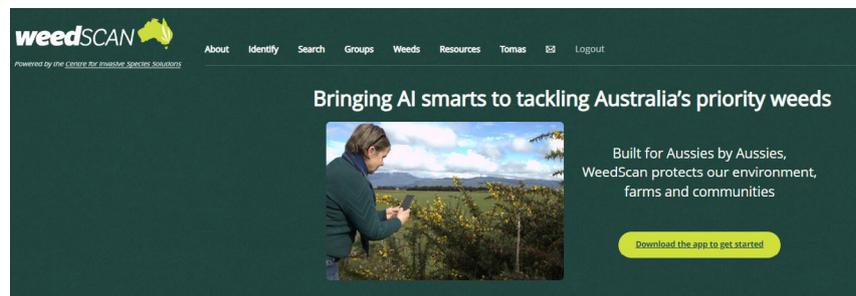
A link to the Privacy Policy and Terms & Conditions is located at the bottom of every page.

OBTAIN A WEEDSCAN STATE COORDINATOR ACCOUNT

To get a State Coordinator account you must first register for a WeedScan account. Then a WeedScan State Coordinator from your state or territory or the WeedScan National Coordinator must promote your account to a State Coordinator account. Instructions for requesting account promotion will be provided by a State Coordinator from your jurisdiction or the WeedScan National Coordinator.

To register for a State Coordinator WeedScan account:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Click **Register** on the top right of the page.
3. Enter the requested information (email, name, phone number, state, and password). Your password must have at least 8 characters and include at least one upper-case letter and one number.
4. Read and accept the Privacy Policy and Terms & Conditions.
5. Click the green **Register** button.
6. Request for your account to be promoted to a State Coordinator account. Refer to instructions provided by another State Coordinator from your jurisdiction or the WeedScan National Coordinator.
7. Once your account is promoted, the envelope icon and the **Administration** tile/button will appear on the homepage as indicated below. The name in the banner will be your first name, not 'State Coordinator'.



Australia's first AI weed identification and management app

WeedScan is powered by a CSIRO AI identification model trained on more than 120,000 weed images and tested across Australia by scientists, farmers, community groups, agronomists, rangers, weeds and natural resource management officers.

When registered as a State Coordinator, your status will be shown here.

LOG IN

To log in to your WeedScan account:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Click **Login** on the top right of the page.
3. Enter the email and password for your WeedScan account.
4. Click the green **Log in** button. Your name should now appear at the top right of the page.

LOG OUT

To log out of your WeedScan account, click **Logout** at the top right of the page. The message 'You have successfully logged out of the application' should be displayed.

MANAGE YOUR ACCOUNT

To manage your WeedScan account:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Log in to your WeedScan account.
3. Click on **your name** at the top right of the page to open the **Manage your account** portal. From here you can update your profile, email and password settings.

Update your profile

To update your name, phone number or home state:

1. Open the Manage your account portal.
2. Select **Profile** on the left of the page.
3. Edit the name, phone number or home state and click the **Save** button.

Update email address

To update the email address for your WeedScan account:

1. Open the Manage your account portal.
2. Select **Email** on the left of the page.
3. Enter your preferred email address in the **New email** field and click the **Change email** button.
4. The email fields will display your old email until the new email address is confirmed. WeedScan sends a confirmation link to the new email address. Check your email and click the link to confirm the email change. Your email will now be updated.

Update password

To update the password for your WeedScan account:

1. Open the Manage your account portal.
2. Select **Password** on the left of the page.
3. Complete the **Current password**, **New password** and **Confirm new password** fields then click the **Update** button.
4. The message 'Your password has been changed' should appear.

Forgotten password

To reset your password for your WeedScan account:

1. Click **Login** on the top right of the page.
2. Click **Forgot your password?**
3. Enter your WeedScan account email and click **Submit**.
4. Check your email for instructions to reset your password.
5. Follow the instructions in the email to reset your password.
6. Provide your WeedScan email and new password then click **Reset**. Your password must have at least 8 characters and include at least one upper-case letter and one number.
7. Your password is now reset. Please log in with your updated password.

Delete account

If you wish to delete your WeedScan account permanently:

1. Select **"Delete Personal Data"**
2. Enter your password.
3. Select **"Delete data and close my account"**

Troubleshooting

Need help?

If you need help, contact the WeedScan State Coordinator or National Coordinator via email weeds@invasives.com.au

WEEDS THAT WEEDSCAN CAN IDENTIFY

A list of the priority weed species that WeedScan can identify and record is available at <https://weedscan.org.au/Weeds> or by clicking **Weeds** at the top of the WeedScan web app homepage.

If using the WeedScan mobile app, open the main **Menu** and tap **Weed list**.

WEEDSCAN ADMINISTRATION FOR STATE COORDINATORS

STATE OR TERRITORY JURISDICTION CONTACT DETAILS

When high priority weeds are recorded, WeedScan sends a notification via email to your state or territory. It is essential that your jurisdiction's contact information is provided and kept up to date so that high priority weed notifications are received.

Please provide the email address for your jurisdiction to receive WeedScan's high-priority weed notifications to weeds@invasives.com.au

MANAGE STATE PROFILES

About State profiles and high priority status

The State profile allows each jurisdiction to customise WeedScan's behaviour for individual weed species.

You can provide URL links to your jurisdiction's web-based weed-information resources. These links are automatically given to users when a priority weed is identified in your state or territory – ensuring that WeedScan users are provided with relevant, location-specific weed-management and biosecurity information. URL links to webpages are preferred. Avoid using URL links to PDF documents as they are difficult to open using the WeedScan mobile app (the user will have to download the PDF to their device and then find the relevant information in the document).

The State profile is also where you indicate if a weed species is a high priority in your jurisdiction. This means that WeedScan encourages users in your state or territory to make a record when high priority weeds are identified. Also, WeedScan sends a high priority weed notification via email to your nominated state or territory email address when high priority weeds are recorded in your jurisdiction.

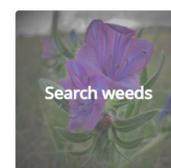
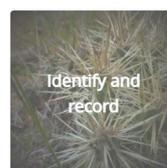
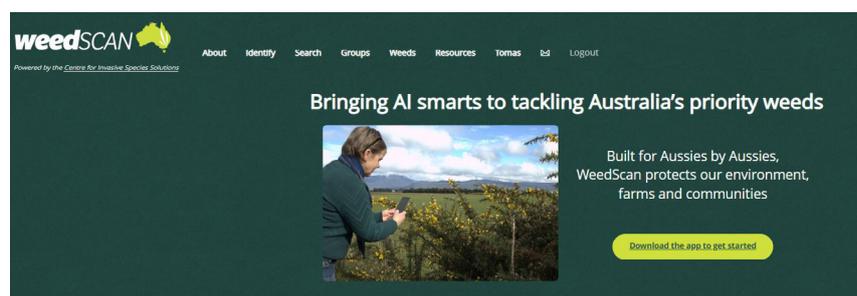
It is the responsibility of the State Coordinator to ensure that your jurisdiction's State profiles are kept up to date. State profiles may be updated at any time.

Add a new State profile

For a worked example, we will add a new State profile for NSW to African boxthorn. NSW also wants to nominate African boxthorn as a high priority weed.

To add a new State profile for a weed species:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Log in to your WeedScan State Coordinator account.
3. Click the **Administration** button on the homepage.



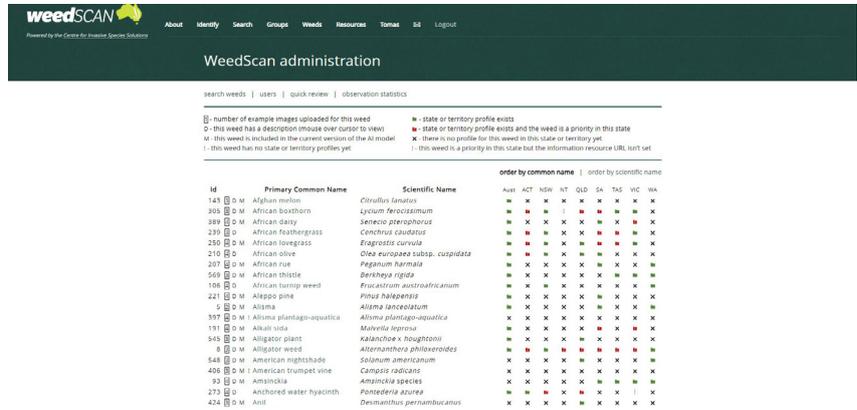
Australia's first AI weed identification and management app

WeedScan is powered by a CSIRO AI identification model trained on more than 120,000 weed images and tested across Australia by scientists, farmers, community groups, agronomists, rangers, weeds and natural resource management officers.

4. The WeedScan **Administration** page summarises all the State profiles for every priority weed species in WeedScan. It indicates if there is a State profile available and if the weed is a high priority for every jurisdiction. You can choose to order the weeds list by common or scientific name.

Looking at African boxthorn, we can see that:

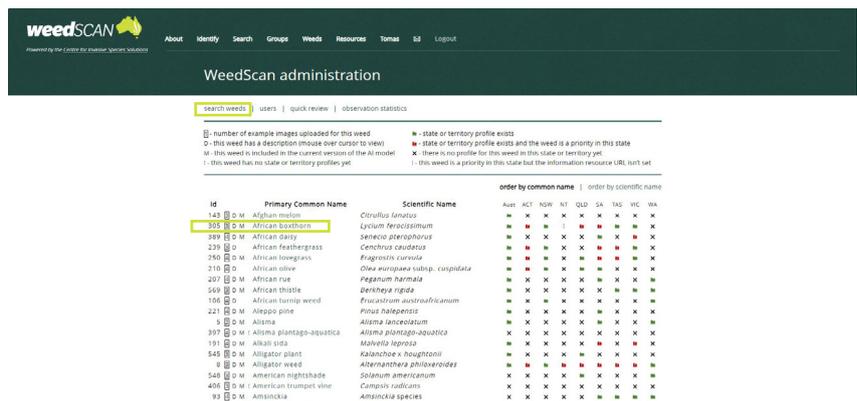
- NSW, NT, and WA do not have a State profile available for African boxthorn (black X icon)
- Aust (national-level profile, e.g. Weeds Australia), Tas and Vic have a State profile for African boxthorn, but the weed is not a high priority (green folder icon).
- ACT, Qld and SA have a State profile for African boxthorn and these jurisdictions consider the weed a high priority (red folder icon).



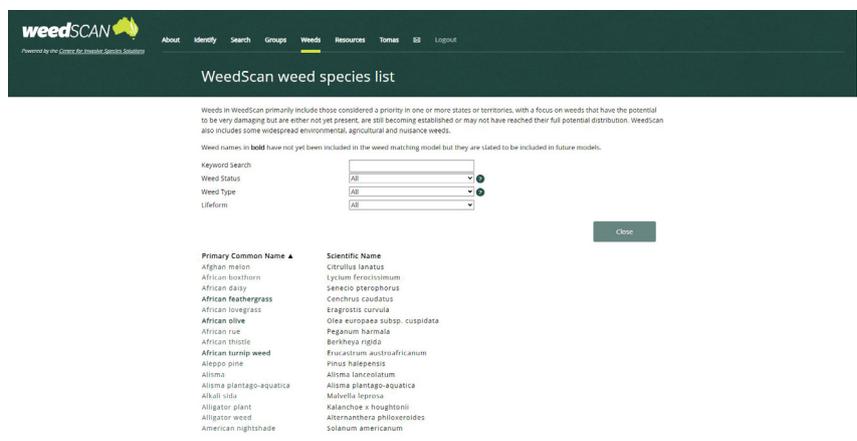
The screenshot shows the 'WeedScan administration' page. At the top, there are navigation links: 'search weeds', 'users', 'quick review', and 'observation statistics'. Below this, there are several informational icons and their descriptions. The main part of the page is a table of weeds, sorted by common name. The table has columns for 'Id', 'Primary Common Name', 'Scientific Name', and a grid of state profile indicators for Australia (Aus), ACT, NSW, NT, QLD, SA, TAS, VIC, and WA. The 'African boxthorn' entry (Id 395) is highlighted, showing a green folder icon for Aus, Tas, and Vic, and a red folder icon for ACT, Qld, and SA. Other weeds listed include African daisy, African feathergrass, African lovegrass, African olive, African rue, African thistle, African turp weed, Aleppo pine, Alisma, Alisma plantago-aquatica, Alkali sida, Alligator plant, Alligator weed, American nightshade, American trumpet vine, Amisckia, anchored water hyacinth, and Anil.

Clicking on a red or green folder icon will open a jurisdiction's nominated URL information resource.

5. Open the weed profile for the species that you want to add to a State profile. To do this, either click on the common name of the weed or enter keywords into the Search weeds function to search the weeds list or apply search filters.



This screenshot is similar to the previous one, but the 'search weeds' link in the top navigation bar is highlighted with a yellow box, indicating the search function.



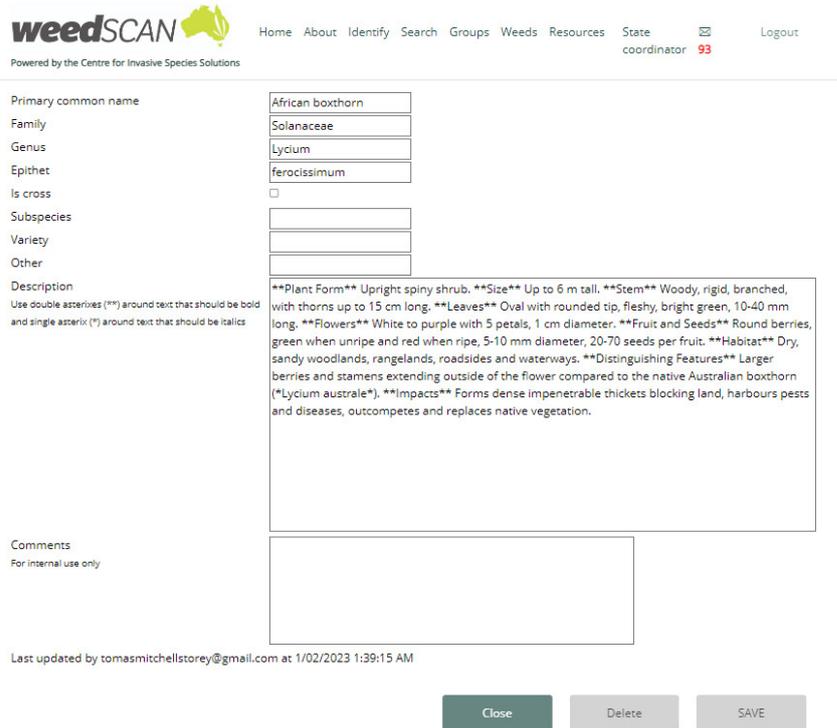
The screenshot shows the 'WeedScan weed species list' page. It includes a 'Keyword Search' field, 'Weed Status' (set to 'All'), 'Weed Type' (set to 'All'), and 'Lifeform' (set to 'All') filters. Below the filters, there is a list of weeds with their primary common names and scientific names. The list includes: Afghan melon, African boxthorn, African daisy, African feathergrass, African lovegrass, African olive, African rue, African thistle, African turp weed, Aleppo pine, Alisma, Alisma plantago-aquatica, Alkali sida, Alligator plant, Alligator weed, American nightshade, and American trumpet vine.

6. The State profile section is located at the bottom of the page. Any existing State profiles are listed. To create a new profile, click the **Add** button.

7. Enter the following details, then click the **Save** button:

- State.
- Information resource name – a short descriptive name for your weed-information resource (e.g. NSW WeedWise).
- Information resource URL – the URL link to a weed-information resource produced by your state or territory government. **Avoid using URL links to PDF documents** as these are difficult to view on the WeedScan mobile app.
- Preferred name (optional) – only supply this if the weed is widely known by a different common name than the one listed on WeedScan. Only one preferred common name can be provided per jurisdiction.
- Is this weed a high priority here? Tick the checkbox if the weed is a high priority and you want to trigger a high priority notification when the weed is recorded in your state or territory.
- Comments (optional) – not disclosed to public WeedScan users.

You may indicate a high priority weed even if your jurisdiction does not have URL information resources available. In this situation, select the high priority checkbox but leave the name and URL for the information resource blank when you complete the



The screenshot shows the 'weedSCAN' profile creation interface. At the top, there's a navigation bar with 'Home', 'About', 'Identify', 'Search', 'Groups', 'Weeds', 'Resources', 'State coordinator 93', and 'Logout'. Below this is a form for creating a profile for 'African boxthorn'. The form includes fields for Primary common name, Family (Solanaceae), Genus (Lycium), Epithet (ferocissimum), Is cross (checkbox), Subspecies, Variety, and Other. A large text area for Description contains detailed botanical information. A 'Comments' section is available for internal use only. At the bottom, there are 'Close', 'Delete', and 'SAVE' buttons. A note at the bottom indicates the profile was last updated by tomasmitchellstorey@gmail.com at 1/02/2023 1:39:15 AM.

Example images for this weed



State profiles for this Weed

State	URL	Preferred name	Source	High priority?
All	https://profiles.ala.org.au/opus/weeds-australia/profile/Lycium%20ferocissimum		Weeds Australia	No
VIC	https://agriculture.vic.gov.au/biosecurity/weeds/weeds-information/african-boxthorn		Agriculture Victoria	No
QLD	https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/biosecurity/plants/invasive/restricted/african-boxthorn		DAF Qld	Yes
SA	https://pir.sa.gov.au/biosecurity/weeds/controlling-weeds/african_boxthorn		PIRSA Website	Yes
TAS	https://nre.tas.gov.au/invasive-species-site/Pages/African-Boxthorn.aspx		Department of Natural Resources and Environment Tasmania	No
NT				Yes
ACT	https://weeds.dpi.nsw.gov.au/Weeds/AfricanBoxthorn		NSW WeedWise	Yes

Add

Example images for this weed



State profiles for this Weed

State	URL	Preferred name	Source	High priority?
All	https://weeds.org.au/profiles/african-boxthorn/		Weeds Australia	No
NSW	https://weeds.dpi.nsw.gov.au/Weeds/Details/1		NSW WeedWise	No
VIC	https://agriculture.vic.gov.au/biosecurity/weeds/weeds-information/african-boxthorn		DEECA	No
QLD	https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/biosecurity/plants/invasive/restricted/african-boxthorn		QDAF	Yes
SA	https://pir.sa.gov.au/biosecurity/weeds/controlling-weeds/african_boxthorn		PIRSA	Yes
TAS	https://nre.tas.gov.au/invasive-species-site/Pages/African-Boxthorn.aspx		DNRE	No
NT				Yes
ACT	https://weeds.dpi.nsw.gov.au/Weeds/AfricanBoxthorn		NSW WeedWise	Yes

Add

State profile.

- The State profile you just created should now be listed in the **State profiles for this weed** section. Click the **Close** button (above weed example images) to return to the

Close
Delete
SAVE

Example images for this weed



State profiles for this Weed

State	URL	Preferred name	Source	High priority?
All	https://profiles.ala.org.au/opus/weeds-australia/profile/Lycium%20ferocissimum		Weeds Australia	No
NSW	https://weeds.dpi.nsw.gov.au/Weeds/AfricanBoxthorn		NSW WeedWise	Yes
VIC	https://agriculture.vic.gov.au/biosecurity/weeds/weeds-information/african-boxthorn		Agriculture Victoria	No
QLD	https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/biosecurity/plants/invasive/restricted/african-boxthorn		DAF Qld	Yes
SA	https://pir.sa.gov.au/biosecurity/weeds/controlling-weeds/african_boxthorn		PIRSA Website	Yes
TAS	https://nre.tas.gov.au/invasive-species-site/Pages/African-Boxthorn.aspx		Department of Natural Resources and Environment Tasmania	No
NT				Yes
ACT	https://weeds.dpi.nsw.gov.au/Weeds/AfricanBoxthorn		NSW WeedWise	Yes

Add

© 2023 - WeedScan [Privacy](#) [Terms & Conditions](#) [Contact us](#)

WeedScan Administration page.

- The new State profile should also appear on the WeedScan Administration page. Clicking on a red or green folder icon will open a jurisdiction's nominated URL information resource.



[Home](#) [About](#) [Identify](#) [Search](#) [Groups](#) [Weeds](#) [Resources](#) [State coordinator](#) 93 [Logout](#)

Powered by the Centre for Invasive Species Solutions

WeedScan administration

search weeds | users

📁 - number of example images uploaded for this weed
■ - state or territory profile exists
D - this weed has a description (mouse over cursor to view)
■ - state or territory profile exists and the weed is a priority in this state
M - this weed is included in the current version of the AI model
x - there is no profile for this weed in this state or territory yet

			order by common name order by scientific name									
Id	Primary Common Name	Scientific Name	Aust	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	
143	M Afghan melon	<i>Citrullus lanatus</i>	■	x	x	x	x	x	x	x	x	
305	D M African boxthorn	<i>Lycium ferocissimum</i>	■	■	■	x	■	■	■	■	x	
239	African feathergrass	<i>Cenchrus macrourus</i>	■	■	■	x	x	■	■	■	x	
250	D M African lovegrass	<i>Eragrostis curvula</i>	■	■	x	x	x	■	■	■	x	
210	M African olive	<i>Olea europaea</i> subsp. <i>cuspidata</i>	■	■	■	x	■	■	x	x	x	
207	M African rue	<i>Peganum harmala</i>	■	x	x	x	x	■	x	x	x	
106	African turnip weed	<i>Sisymbrium thellungi</i>	■	x	x	x	x	x	x	x	x	
221	M Aleppo pine	<i>Pinus halepensis</i>	■	x	x	x	x	■	x	x	x	
5	D M Alisma	<i>Alisma lanceolatum</i>	x	x	x	x	x	x	x	x	x	
191	M Alkali sida	<i>Malvella leprosa</i>	■	x	x	x	x	■	x	■	x	
8	D M Alligator weed	<i>Alternanthera philoxeroides</i>	■	■	■	■	■	■	■	■	x	
93	M Amsinckia	<i>Amsinckia species</i>	x	x	x	x	x	■	■	■	x	
273	Anchored water hyacinth	<i>Eichhornia azurea</i>	■	■	■	x	■	x	x	x	x	

Edit a State profile

To edit an existing State profile for a weed species:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Log in to your WeedScan State Coordinator account.
3. Click the **Administration** button on the homepage to open the WeedScan Administration page.
4. Open the weed profile for the species of interest. To do this, either click on the common name of the weed from the list or use **Search weeds** to search for your weed by a keyword.
5. The **State profile** section is located at the bottom of the page, with the existing State profiles listed. Click on the state or territory that you want to edit.
6. Amend the State profile as required and click the **Save** button.
7. Check that your changes have been applied.

Delete a State profile

To delete a State profile for a weed species:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Log in to your WeedScan State Coordinator account.
3. Click the **Administration** button on the homepage to open the WeedScan Administration page.
4. Open the weed profile for the species of interest. To do this, either click on the common name of the weed from the list or use **Search weeds** to search for your weed using a keyword.
5. The **State profile** section is located at the bottom of the page, with the existing State profiles listed. Click on the state or territory that you want to delete.
6. Click Delete to remove the State profile.
7. Check that the State profile is no longer listed for the weed.

MANAGE BIOSECURITY OFFICERS

About Biosecurity Officers

'Biosecurity Officer' is an account type in WeedScan designed for individuals who work in weed management/ biosecurity for local or state government.

Biosecurity Officers can:

1. Receive notifications of weeds recorded in their local area
2. Access contact information of the person who recorded a weed
3. Access precise weed-location data.

'Biosecurity Officer' is a loose descriptive term: it is for each jurisdiction to define and decide who can be appointed as a WeedScan Biosecurity Officer. As WeedScan collects sensitive information (personal information and weed-location data), it is recommended to restrict this account type to approved and verified local or state government employees.

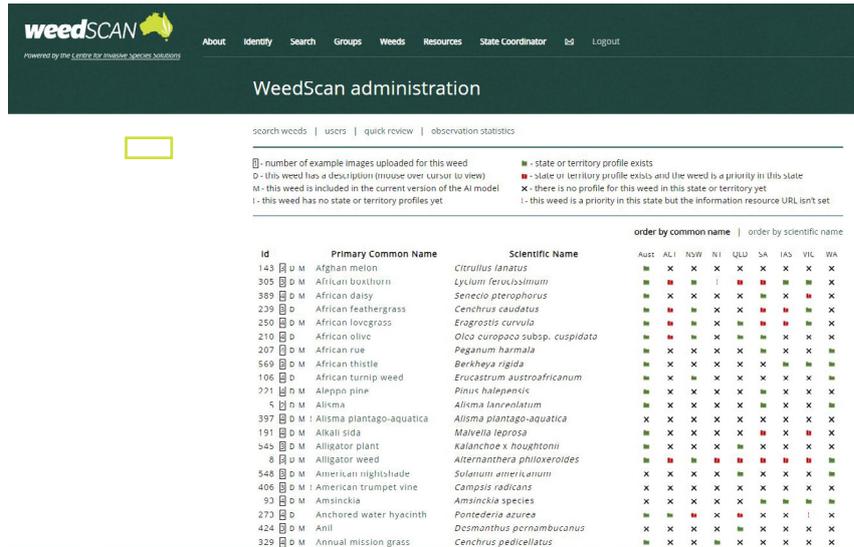
Please use your existing communication systems to provide any instructions to potential Biosecurity Officers.

It is the responsibility of the State Coordinator to appoint approved users to the Biosecurity Officer account and assign appropriate local government areas (LGAs) to their account. These LGAs are used to define the Biosecurity Officer's local area for receiving weed notifications in WeedScan.

Add a Biosecurity Officer

To appoint a Biosecurity Officer:

1. Identify a Biosecurity Officer candidate and instruct them to register for a WeedScan account (instructions for this are provided in the WeedScan Biosecurity Officer user guide). The candidate must have a WeedScan account before they can be promoted to a Biosecurity Officer.
2. Log in to the WeedScan web app with your State Coordinator account.
3. Click the **Administration** button on the homepage to open the WeedScan Administration page.
4. Click on **users** near the top of the page under the heading **WeedScan Administration**.



weedSCAN  About Identify Search Groups Weeds Resources State Coordinator Id Logout

WeedScan administration

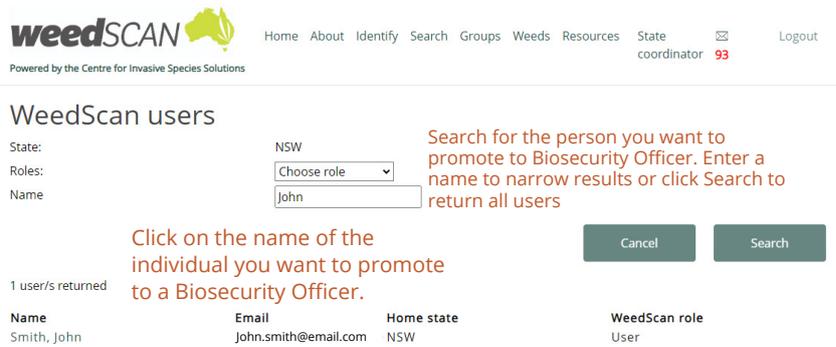
search weeds | users | quick review | observation statistics

- number of example images uploaded for this weed
 - this weed has a description (mouse over cursor to view)
 - this weed is included in the current version of the AI model
 - this weed has no state or territory profiles yet

- state or territory profile exists
 - state or territory profile exists and the weed is a priority in this state
 - there is no profile for this weed in this state or territory yet
 - this weed is a priority in this state but the information resource URL isn't set

id	Primary Common Name	Scientific Name	order by common name									order by scientific name								
			Aust	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	Aust	ACT	NSW	NT	QLD	SA	TAS	VIC	WA
143	Afghan melon	<i>Citrullus lanatus</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
305	African boxthorn	<i>Lythium ferocissimum</i>																		
389	African daisy	<i>Senecio pterophorus</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
239	African feathergrass	<i>Cenchrus caudatus</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
250	African lovegrass	<i>Eragrostis curvula</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
210	African olive	<i>Olea europaea subsp. cuspidata</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
207	African rue	<i>Peganum harmala</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
569	African thistle	<i>Berkhaya rigida</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
106	African turnip weed	<i>Erucastrum austroafricanum</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
771	Aleppo pine	<i>Pinus halepensis</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
5	Alisma	<i>Alisma lanceolatum</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
397	Alisma plantago-aquatica	<i>Alisma plantago-aquatica</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
191	Alkali sida	<i>Malvelia leprosa</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
545	Alligator plant	<i>Kalanchoe x houghtonii</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	Alligator weed	<i>Aizoonanthus piloseroxoides</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
548	American nightshade	<i>Solanum elaeagnifolium</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
406	American trumpet vine	<i>Campsis radicans</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
93	Amsinckia	<i>Amsinckia species</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
273	Anchored water hyacinth	<i>Pontederia azurea</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
424	Anil	<i>Desmanthus pernambucanus</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
329	Annual mission grass	<i>Cenchrus pedicellatus</i>			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

5. Search for the individual you want to promote to a Biosecurity Officer, then click on their name. You can filter results by name, WeedScan role or just click Search to return all the WeedScan users in your jurisdiction.



weedSCAN  Home About Identify Search Groups Weeds Resources State coordinator 93 Logout

Powered by the Centre for Invasive Species Solutions

WeedScan users

State: NSW

Roles:

Name:

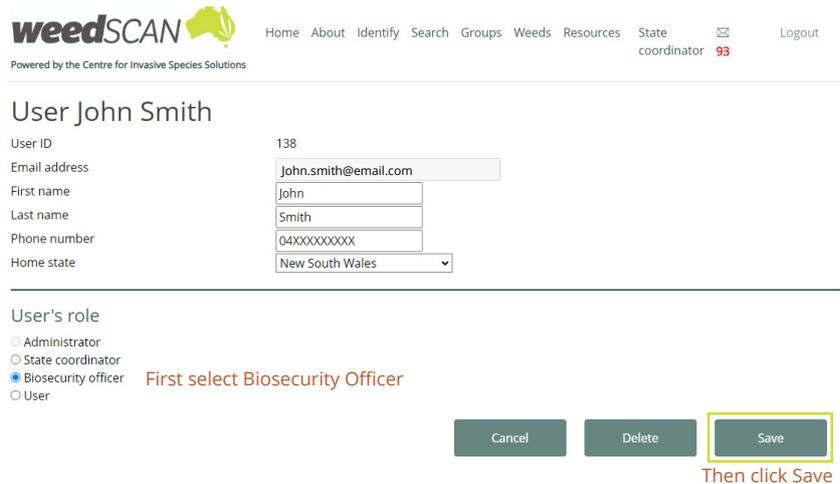
Search for the person you want to promote to Biosecurity Officer. Enter a name to narrow results or click Search to return all users

Click on the name of the individual you want to promote to a Biosecurity Officer.

1 user/s returned

Name	Email	Home state	WeedScan role
Smith, John	John.smith@email.com	NSW	User

- Change the user's role to **Biosecurity Officer** and click the **Save** button.



weedSCAN  Home About Identify Search Groups Weeds Resources State coordinator 93 Logout

Powered by the Centre for Invasive Species Solutions

User John Smith

User ID: 138

Email address: John.smith@email.com

First name: John

Last name: Smith

Phone number: 04XXXXXXXX

Home state: New South Wales

User's role

Administrator

State coordinator

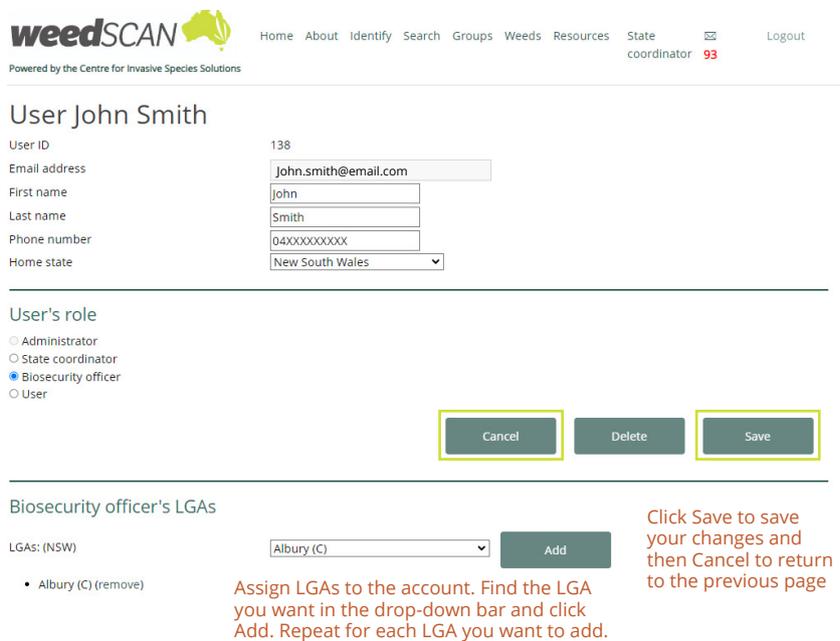
Biosecurity officer First select Biosecurity Officer

User

Cancel Delete **Save**

Then click Save

- To enable local area weed notifications, you must assign local government areas (LGAs) to the Biosecurity Officer's account. Under the **Biosecurity officer's LGAs** section, select an LGA from the drop-down bar and click the **Add** button. If needed, multiple LGAs can be added – just repeat this step for each LGA required. To remove an LGA, click **remove** next to the LGA name. Once finished, click the **Save** button and then **Cancel** to return to the previous page.



weedSCAN  Home About Identify Search Groups Weeds Resources State coordinator 93 Logout

Powered by the Centre for Invasive Species Solutions

User John Smith

User ID: 138

Email address: John.smith@email.com

First name: John

Last name: Smith

Phone number: 04XXXXXXXX

Home state: New South Wales

User's role

Administrator

State coordinator

Biosecurity officer

User

Cancel Delete **Save**

Biosecurity officer's LGAs

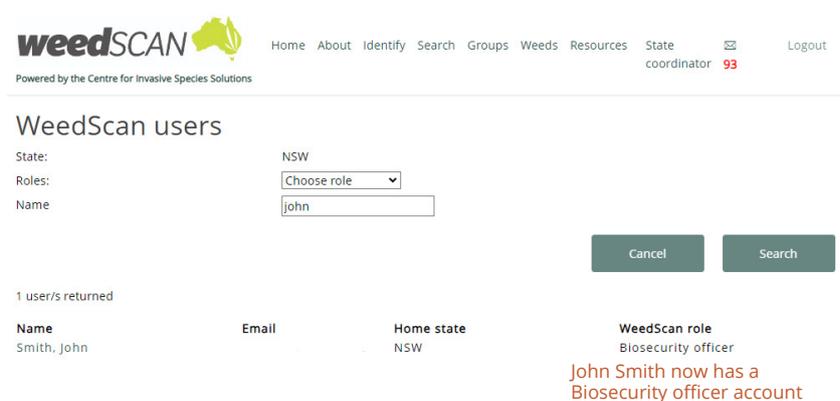
LGAs: (NSW) Albury (C) **Add**

- Albury (C) (remove)

Assign LGAs to the account. Find the LGA you want in the drop-down bar and click Add. Repeat for each LGA you want to add.

Click Save to save your changes and then Cancel to return to the previous page

- Search for the user again to confirm the account changes have been applied.



weedSCAN  Home About Identify Search Groups Weeds Resources State coordinator 93 Logout

Powered by the Centre for Invasive Species Solutions

WeedScan users

State: NSW

Roles: Choose role

Name: john

Cancel **Search**

1 user/s returned

Name	Email	Home state	WeedScan role
Smith, John		NSW	Biosecurity officer

John Smith now has a Biosecurity officer account

Edit a Biosecurity Officer's assigned LGAs

To edit a Biosecurity Officer's assigned LGAs:

1. Log in to the WeedScan web app with your State Coordinator account.
2. Click the **Administration** button on the homepage to open the WeedScan Administration page.
3. Click on **users** near the top of the page under the heading **WeedScan Administration**.
4. Search for the Biosecurity Officer of interest, then click on **their name**. You can filter results by name, WeedScan role (select Biosecurity Officer) or just click **Search** to return all the WeedScan users in your jurisdiction.
5. Go to the **Biosecurity Officer's LGAs** section near the bottom of the page. **Add** or **remove** LGAs as required. Once finished click the **Save** button. To return to the previous page, select **Cancel**.

Remove a Biosecurity Officer

In some situations, it may be necessary to remove a Biosecurity Officer, for example, if a person has left their job and no longer qualifies for this account type.

To change an account from a Biosecurity Officer to a normal registered WeedScan user:

1. Log in to the WeedScan web app with your State Coordinator account.
2. Click the **Administration** button on the homepage to open the WeedScan Administration page.
3. Click on **users** near the top of the page under the heading **WeedScan Administration**.
4. Search for the Biosecurity Officer of interest, then click on **their name**. You can filter results by name, WeedScan role (select **Biosecurity Officer**) or just click **Search** to return all the WeedScan users in your jurisdiction.
5. In the **User's role** section select **User** and then click **Save**.
6. Search for the person again to confirm that the WeedScan role is now listed as 'User' rather than 'Biosecurity Officer'.

MANAGE STATE COORDINATORS

Each jurisdiction can have multiple State Coordinators. State Coordinators can add or remove other State Coordinators as required.

Add a State Coordinator

To appoint a State Coordinator:

1. Check that the candidate has a WeedScan account. If not, direct them to register for a WeedScan account – they must have an account to be promoted to a State Coordinator.
2. Log in to the WeedScan web app with your State Coordinator account.
3. Click the **Administration** button on the homepage to open the WeedScan Administration page.
4. Click on **users** near the top of the page under the heading **WeedScan Administration**.
5. Search for the person of interest, then click on **their name**. You can filter results by name, WeedScan role or just click **Search** to return all the WeedScan users in your jurisdiction.
6. In the **User's role** section select **State Coordinator** and then click the **Save** button.
7. Search for the person again to confirm that the WeedScan role is now listed as 'State Coordinator'.

Remove a State Coordinator

To remove a State Coordinator:

1. Log in to the WeedScan web app with your State Coordinator account.
2. Click the **Administration** button on the homepage to open the WeedScan Administration page.
3. Click on **users** near the top of the page under the heading **WeedScan Administration**.
4. Search for the person of interest, then click on **their name**. You can filter results by name, WeedScan role (select **State Coordinator**) or just click **Search** to return all the WeedScan users in your jurisdiction.
5. In the **User's role** section select either **Biosecurity Officer** (if applicable) or **User** and then click the **Save** button.
6. Search for the person again to confirm that the desired role change has been applied.

DELETE A WEEDSCAN USER'S ACCOUNT

To delete a WeedScan user's account:

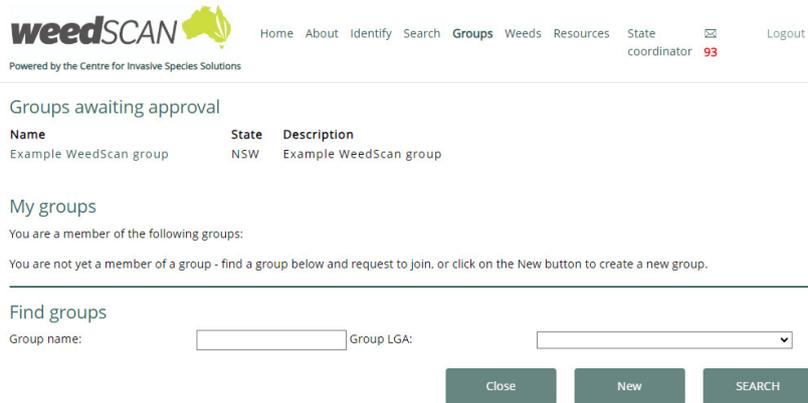
1. Log in to the WeedScan web app with your State Coordinator account.
2. Click the **Administration** button on the homepage to open the WeedScan Administration page.
3. Click on **users** near the top of the page under the heading **WeedScan Administration**.
4. Search for the person of interest, then click on **their name**. You can filter results by name, WeedScan role or just click **Search** to return all the WeedScan users in your jurisdiction.
5. Click **delete** to permanently delete the account.

WEEDSCAN GROUP ADMINISTRATION

WeedScan has a group feature that allows WeedScan users to create a private group and share non-generalised weed observations with each other. All new WeedScan groups must be approved by a State Coordinator to ensure that the group information does not contain any offensive content. You are only responsible for the WeedScan groups within your own jurisdiction.

Approve a WeedScan group

1. You will be notified by email when there is a new WeedScan group that needs approval.
2. Log in to the WeedScan web app with your State Coordinator account.
3. Click on **Groups** at the top of the page.
4. Groups that need approval are listed near the top of the page under **Groups awaiting approval**. Click on the **group name** to open the group's profile page.

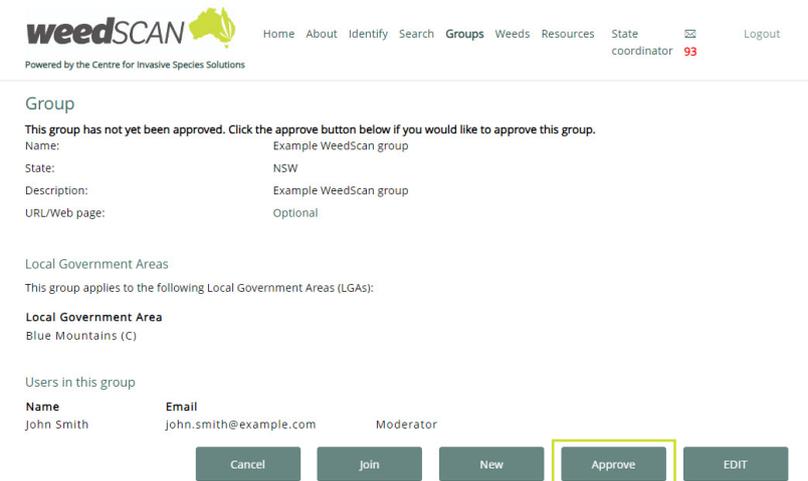


The screenshot shows the WeedScan web app interface. At the top, there is a navigation bar with the WeedSCAN logo and links for Home, About, Identify, Search, Groups, Weeds, Resources, State coordinator (with a notification badge for 93), and Logout. Below the navigation bar, the page title is "Groups awaiting approval". There is a table with the following data:

Name	State	Description
Example WeedScan group	NSW	Example WeedScan group

Below the table, there is a section for "My groups" which states "You are a member of the following groups:" and "You are not yet a member of a group - find a group below and request to join, or click on the New button to create a new group." At the bottom, there is a "Find groups" section with a search bar for "Group name:", a dropdown for "Group LGA:", and three buttons: "Close", "New", and "SEARCH".

5. Review the information and decide if the group is appropriate and should be approved. If so, click the **Approve** button to approve the group. If not, you can delete the group – you can find instructions for this later in this guide.
6. A message will appear to confirm the group's creation.



The screenshot shows the WeedScan web app interface for a group profile. At the top, there is a navigation bar with the WeedSCAN logo and links for Home, About, Identify, Search, Groups, Weeds, Resources, State coordinator (with a notification badge for 93), and Logout. Below the navigation bar, the page title is "Group". There is a message: "This group has not yet been approved. Click the approve button below if you would like to approve this group." Below the message, there is a table with the following data:

Name:	Example WeedScan group
State:	NSW
Description:	Example WeedScan group
URL/Web page:	Optional

Below the table, there is a section for "Local Government Areas" which states "This group applies to the following Local Government Areas (LGAs):". There is a table with the following data:

Local Government Area
Blue Mountains (C)

Below the table, there is a section for "Users in this group" with the following data:

Name	Email	Moderator
John Smith	john.smith@example.com	

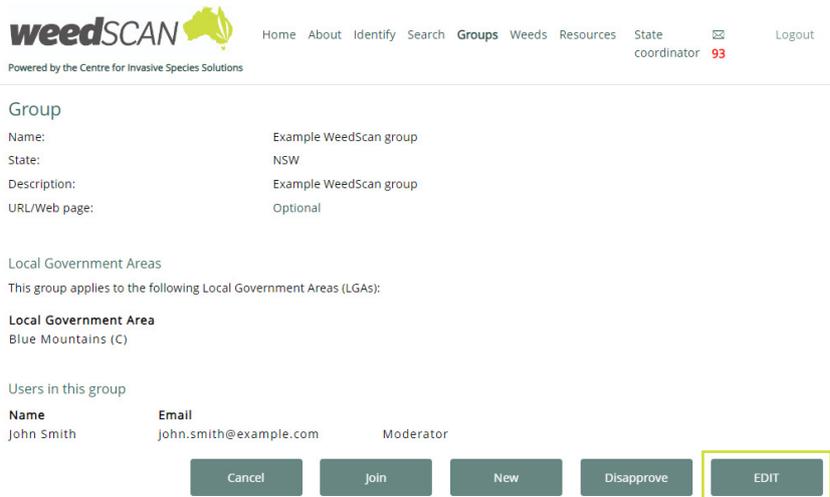
At the bottom, there are five buttons: "Cancel", "Join", "New", "Approve", and "EDIT". The "Approve" button is highlighted with a yellow border.

Disapprove a WeedScan group

Approval for a group can be withdrawn if required.

To disapprove a WeedScan group:

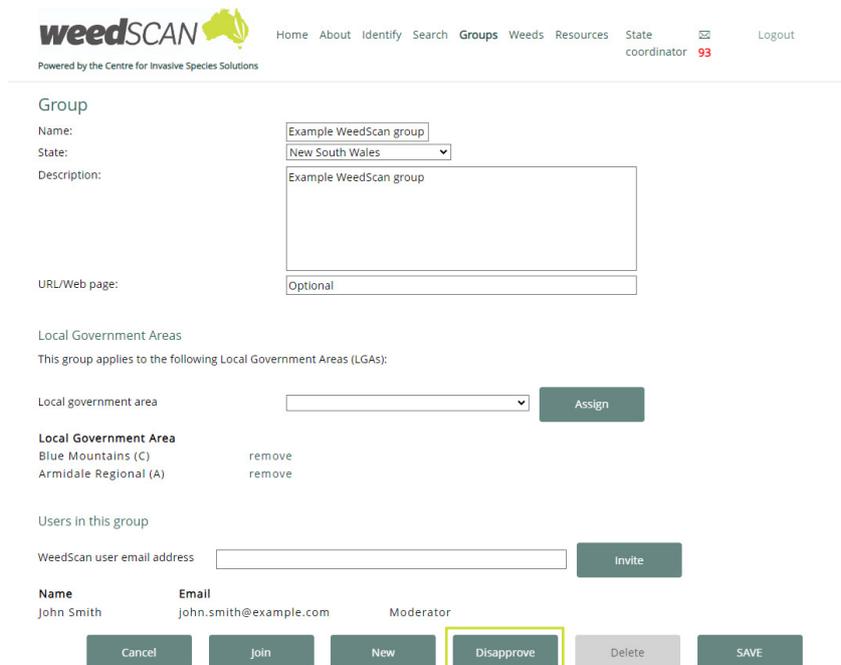
1. Log in to the WeedScan web app with your State Coordinator account.
2. Click on **Groups** at the top of the page.
3. Search for the group you want to disapprove. Under the **Find groups** section of the page, you can search for a group by name or LGA, or click **Search** to return all groups. Click on the **name of the group** to open the group's profile page.
4. Click the **Edit** button.



The screenshot shows the 'weedSCAN' web app interface. At the top, there is a navigation bar with 'Home', 'About', 'Identify', 'Search', 'Groups', 'Weeds', 'Resources', 'State coordinator', and 'Logout'. Below the navigation bar, the 'Group' profile is displayed with fields for Name, State, Description, and URL/Web page. Underneath, it lists 'Local Government Areas' and 'Users in this group'. At the bottom, there is a row of buttons: 'Cancel', 'Join', 'New', 'Disapprove', and 'EDIT'. The 'EDIT' button is highlighted with a yellow border.

5. Click the **Disapprove** button to withdraw approval for this group.

6. A message will appear saying that approval for the group has been rescinded. The group name will now be listed under the **Groups awaiting approval** section. You can also delete the group – instructions for this are in the next section of this guide.



The screenshot shows the 'weedSCAN' web app interface. At the top, there is a navigation bar with 'Home', 'About', 'Identify', 'Search', 'Groups', 'Weeds', 'Resources', 'State coordinator', and 'Logout'. Below the navigation bar, the 'Group' profile is displayed with fields for Name, State, Description, and URL/Web page. Underneath, it lists 'Local Government Areas' and 'Users in this group'. At the bottom, there is a row of buttons: 'Cancel', 'Join', 'New', 'Disapprove', 'Delete', and 'SAVE'. The 'Disapprove' button is highlighted with a yellow border.

Delete a WeedScan group

To delete a WeedScan group:

1. Log in to the WeedScan web app with your State Coordinator account.
2. Click on **Groups** at the top of the page.
3. Locate the group you want to delete. Under the **Find groups** section of the page, you can search for a group by name or LGA or click **Search** to return all of WeedScan's groups. If the group you want to delete has not been approved, it will be listed at the top of the page under **Groups awaiting approval**. Click on the **name of the group** to open the group's profile page.
4. Click **Edit**.
5. Remove all the LGAs and members (except the Moderator) associated with the group. The **Delete** button will be greyed out until this is completed. Then click the **Delete** button.
6. A message will appear to confirm that the group has been deleted.

Appoint a new WeedScan group Moderator

Each WeedScan group has a Moderator who is responsible for administrative tasks for their group, such as approving new member requests.

If a Moderator decides to resign from the role, they may choose to appoint another group member as Moderator. However, it is possible for the State Coordinator to appoint a new Moderator on behalf of the group.

To appoint a new Moderator:

1. Log in to the WeedScan web app with your State Coordinator account.
2. Click on **Groups** at the top of the page.
3. Locate the group of interest. Under the **Find groups** section of the page you can search for a group by name or LGA or click **Search** to return all WeedScan groups. Click on the **name of the group** to open the group's profile page.
4. Click the **Edit** button at the bottom of the page.
5. Go to the **Users in this group** section. Identify the member you want to make the Moderator, then click **make Moderator** next to the member's name.
6. That member should now be listed as a Moderator.

RECORD VERIFICATION

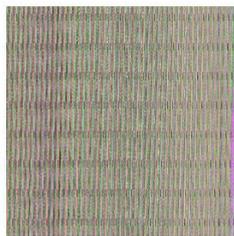
Observations submitted by the public can be verified or removed by administrators, state coordinators, biosecurity officers, and expert users.

REMOVAL OF RECORDS

Records can be removed for a few reasons. The following categories cover almost all known scenarios which require a record to be deleted.

1. Corrupted records: records can be corrupted if the user has an outdated android phone (android version 10 or lower).

Weed record edit



 Top AI Match (33.475% Confidence): Scotch thistle (*Onopordum acanthium*)
 NSW WeedWise
 Weeds Australia

Observation details:
Record #: 7911
State/Territory: New South Wales
Local government area: Singleton (A)
Latitude: -32.56
Longitude: 151.16
Date observed: 11/06/2024
Date recorded: 11/6/2024 3:19:40 pm (AEST)
Density:

2. Records uploaded without an image: a bug causes an image to not be uploaded along with the record information.

Weed record edit

 Top AI Match (74.634% Confidence): Mimosa bush (*Vachellia farnesiana*)
 NSW WeedWise
 ALA

Observation details:
Record #: 7936
State/Territory: New South Wales
Local government area: Warren (A)
Latitude: -30.87
Longitude: 147.41
Date observed: 13/06/2024
Date recorded: 13/6/2024 11:35:38 am (AEST)
Density:

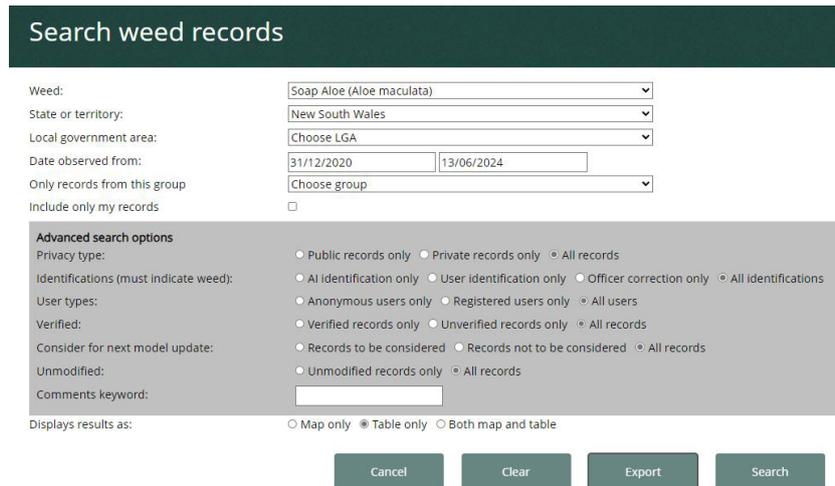
3. No identifiable plants in the image: where either the image is too low resolution or blurry for identification, or the image is of something that is not a plant.
4. Where none of the other conditions for deleting an image apply but the record should be removed, for example if it is a screenshot of a plant image from google.

VERIFICATION OF RECORDS

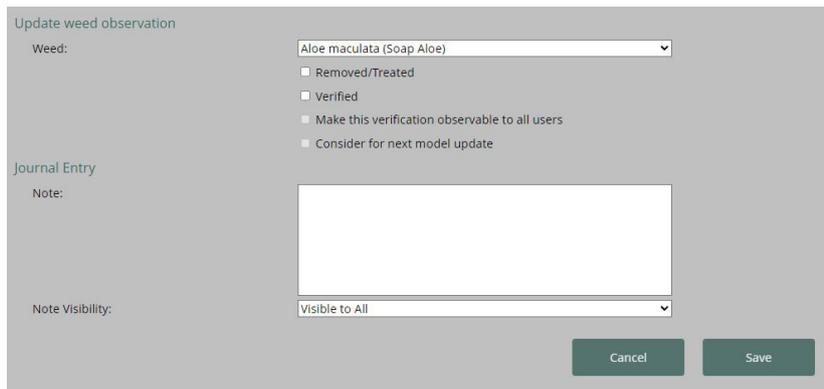
All records uploaded to WeedScan can be verified by state coordinators. Please only verify records when you are confident of the identity. Species-level identification is preferred, however higher taxonomic ranks are acceptable when each species within that group has a similar weed/plant status.

To verify a record:

1. Open “Search Weeds” from the WeedScan home page
2. Apply filters, these example filters will display all records of Aloe maculata (Soap Aloe) in NSW



3. Open the record by selecting the record number
4. Scroll down and select the edit button, once you are confident of the identity of the record



5. If the plant in the image matches the AI recommendation, select verified, preferably make the verification observable to users. Because this plant is in the current model, it does not need to be considered for the next model update.
6. If the plant in the image does not match the AI recommendation, but it is in the model, select the “Weed” dropdown menu, and select the correct species. You can type in the starting characters of the species name if you do not wish to scroll.
7. If the plant in the image does not match the AI recommendation, and is not in the model, scroll to the bottom of the list and select “Not in AI model (Other Weed)”. Type in the species name (preferred), or another taxonomic name (please avoid common names which can be easily confused).
8. Select “Consider for next model update”

- 9. Leave a note if desired, select from the visibility options if you do not wish for the note to be seen by all users.
- 10. Select "Save"

Verified: No
Consider For Next Model Update: No
Comments:
Model version date: 30/10/2023 3:49:52 pm
Recorded by: John Doe
Recorder's email: #####@hotmail.com
Recorder's phone: 04#####

Reason for deletion:

Observation history

Journal Entry	Change Log	Date
Verified: True, Make this verification observable to all users: True		13/6/2024 10:51:04 am (AEST)

PERSONAL WEED NOTIFICATIONS

MANAGE YOUR PERSONAL WEED NOTIFICATIONS

The State Coordinator account lets you receive personalised notifications when priority weeds of interest are recorded anywhere within your state or territory jurisdiction.

Personal weed notifications are separate to the **high priority weed notifications** that WeedScan will send to your nominated state or territory government email address when high priority weeds are recorded.

As WeedScan is a national tool, there is no prescribed weed species list for personal weed notifications. It is up to each individual to nominate the weed species they should or want to be notified about.

When users record a weed, WeedScan allows them to nominate an alternative weed species if they disagree with the AI model's top weed match. In this situation, WeedScan will generate two separate notifications for the same record – one for the species that was the top AI match and one for the species that the user suggested. Depending on your settings, you may be notified about both weeds.

You can update your weed notification profile settings at any time. You must use the WeedScan web app to set up and manage your personal weed notifications. **This is not available on the mobile app.** However, once set up, you may view your notifications on the WeedScan mobile app (as explained later in this guide).

To set up or manage your personal weed notifications:

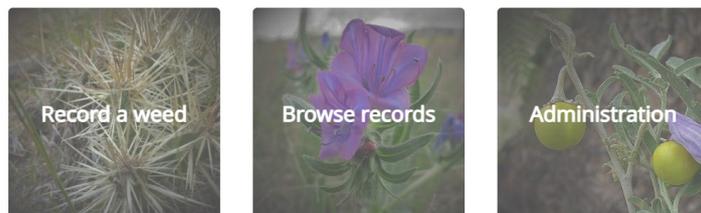
1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Log in to your State Coordinator account.
3. Click the message/envelope icon at the top of the page. (If this icon is not visible, then your account has not yet been promoted.)



Record priority weeds in your local area to protect the environment, farms and communities

WeedScan is a free community priority weed identification, alert, recording and communication system that supports cooperative weeds action Australia-wide. WeedScan uses artificial intelligence to identify priority weeds. Users can create, view and share records through groups to improve weed control. WeedScan links users to weed biology and management information relevant to their location and allows them to notify state and local government of new weed incursions.

The WeedScan website and smartphone app will be officially launched in the second half of 2023.



Prototype considerations

- WeedScan is currently a prototype. Data in the prototype is for demonstration and testing purposes only, it will not be transferred to the live database when the full versions of the WeedScan website and smartphone app are launched. Any records made in the WeedScan prototype is not real and will not be reported to your local Weeds Officer or state government agency.
- If you would like to give feedback about the WeedScan prototype, please email the WeedScan project officer.

4. Click **Manage my notification profile.**

(In order to change a notification profile, the user must be logged in to either a State Coordinator or Biosecurity Officer profile.)



My WeedScan notifications

[Manage my notification profile](#)

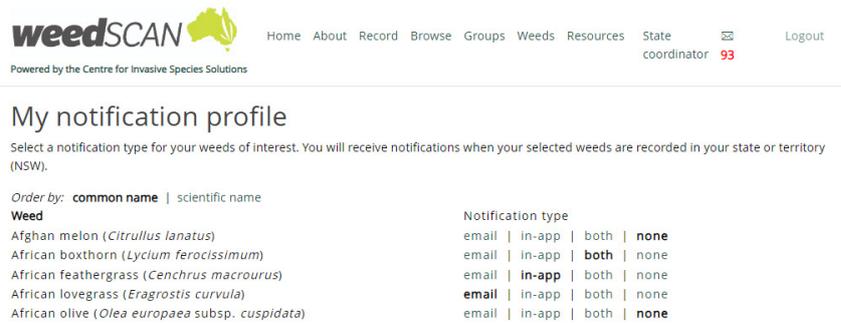
Date recorded	LGA	Observation
17/01/2023 10:20:15 PM	Fairfield (C)	Pond apple (<i>Annona glabra</i>) sighted on 17/01/2023
17/01/2023 5:23:30 AM	Albury (C)	Pond apple (<i>Annona glabra</i>) sighted on 17/01/2023
17/01/2023 5:19:08 AM	Albury (C)	Pond apple (<i>Annona glabra</i>) sighted on 17/01/2023
17/01/2023 5:09:13 AM	Albury (C)	African boxthorn (<i>Lycium ferocissimum</i>) sighted on 17/01/2023
17/01/2023 4:33:20 AM	Albury (C)	African boxthorn (<i>Lycium ferocissimum</i>) sighted on 17/01/2023
17/01/2023 4:33:20 AM	Albury (C)	Pond apple (<i>Annona glabra</i>) sighted on 17/01/2023
16/01/2023 4:44:44 AM	Hobart (C)	African boxthorn (<i>Lycium ferocissimum</i>) sighted on 16/01/2023
16/01/2023 4:25:30 AM	Wagga Wagga (C)	Pond apple (<i>Annona glabra</i>) sighted on 16/01/2023
19/12/2022 4:47:33 AM	Armidale Regional (A)	African boxthorn (<i>Lycium ferocissimum</i>) sighted on 19/12/2022
16/12/2022 12:25:21 AM	Wingecarribee (A)	African boxthorn (<i>Lycium ferocissimum</i>) sighted on 16/12/2022

- Choose which weeds you want to be notified about and how you would like to receive notifications. Notifications can be sent by email, in-app (the web app and mobile app), both (email and in-app) or not at all (none). By default, 'none' is automatically selected for each species.

The priority weed species list can be ordered alphabetically by common or scientific name.

From the example notification profile below, the State Coordinator will receive the following notifications for weeds recorded across NSW:

- email notifications for African lovegrass
- in-app notifications for African feathergrass
- both email and in-app notifications for African boxthorn
- no notification for Afghan melon or African olive



weedSCAN  Home About Record Browse Groups Weeds Resources State coordinator 93 Logout

Powered by the Centre for Invasive Species Solutions

My notification profile

Select a notification type for your weeds of interest. You will receive notifications when your selected weeds are recorded in your state or territory (NSW).

Order by: **common name** | scientific name

Weed	Notification type
Afghan melon (<i>Citrullus lanatus</i>)	email in-app both none
African boxthorn (<i>Lycium ferocissimum</i>)	email in-app both none
African feathergrass (<i>Cenchrus macrourus</i>)	email in-app both none
African lovegrass (<i>Eragrostis curvula</i>)	email in-app both none
African olive (<i>Olea europaea</i> subsp. <i>cuspidata</i>)	email in-app both none

- Once you have completed your selections, click the **Back** button at the bottom of the page to return to the **My WeedScan Notifications** page. Notifications will now be generated based on your notification profile settings.

ACCESS YOUR PERSONAL WEED NOTIFICATIONS

Email

For weeds with email notifications enabled, WeedScan will send an email advising you when a weed has been observed in your local area.

To view the weed observation:

1. Open the email weed notification.
2. Click the link in the email to view the observation.
3. The weed observation will open in the WeedScan web app. You should have access to the non-generalised weed record, which includes the exact weed location and contact information of the person who observed the weed (unless they were anonymous).
4. If these details are missing, you are not logged into your account – log in and reopen the email link.

WeedScan: Arum lily (*Zantedeschia aethiopica*) has been observed Inbox x

WeedScan System weeds@invasives.com.au via sendgrid.net

WeedScan has recorded an observation of Arum lily (*Zantedeschia aethiopica*) in NSW - Albury (C) on 20/06/2023
 To view this observation, [click here](#).

You have received this email because you have set up email notifications for this weed in WeedScan. You can configure your notification profile by logging onto the WeedScan website.
 This is a system generated email, please do not reply.



Powered by the Centre for Invasive Species Solutions

[Home](#) [About](#) [Record](#) [Browse](#) [Groups](#) [Weeds](#) [Resources](#) [Biosecurity officer](#) 41 [Logout](#)

Weed record



Top AI match: Arum lily (*Zantedeschia aethiopica*)

- 1 NSW WeedWise
- 1 Weeds Australia

Observation details:
 Record #: 2362
 State/Territory: NSW
 Local government area: Albury (C)
 Latitude: -36.04942
 Longitude: 146.92874
 Date observed: 20/06/2023
 Date recorded: 20/06/2023 9:31:22 AM (AEST)

Comments:

Model version date: 11/05/2023 2:04:29 AM

Recorded by:
 Recorder's email:
 Recorder's phone:

This observation is clearly not a weed (or even a plant) and should be deleted. Delete

Click here to see the location on Google maps

Close

In-app – WeedScan web app

Notifications will appear on the WeedScan web app when weeds with in-app notifications enabled are observed in your state or territory.

To access weed notifications on the WeedScan web app:

1. Go to the WeedScan web app at <https://weedscan.org.au/>
2. Log in to your State Coordinator account.
3. Click the message/envelope icon at the top of the page.
4. A summary of your notifications is displayed. To open an observation, click on the **Date seen**.

New or unopened observations are coloured grey.

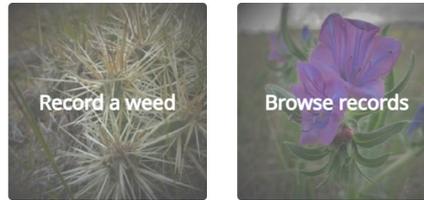
5. A summary of the weed observation is displayed. Click the link to view more information about the observation (including the exact weed location and contact information of the person who observed the weed). To remove this notification, click **Delete** or click **Close** to return to the previous page.
6. View the full non-generalised weed observation details. Click **Close** when complete to return to the previous page.



Welcome to WeedScan Australia (prototype)!

WeedScan will be a free community weed identification, alert, recording and communication system that supports cooperative weeds action Australia-wide. WeedScan is in development with NSW DPI and CSIRO, together with a number of state agencies and the Centre for Invasive Species Solutions. WeedScan will identify weeds using artificial intelligence. Users will be able to create, view and share records and engage with others through groups to improve weed control. WeedScan will link users to weed biology and management information relevant to their location and allow them to notify state and local government of new weed incursions.

The full versions of the WeedScan website and smartphone app will be launched in 2023.



Prototype considerations

- WeedScan uses web services from Geoservices Australia to determine the Local Government Area (LGA) of a reported weed from latitude and longitude data. This is also a prototype that is only available between the hours of 9 am to 5 pm Monday to Friday. To fully utilise the location features of WeedScan please record weeds this time frame.
- WeedScan is currently a prototype. Data in the prototype is for demonstration and testing purposes only, it will not be transferred to the live database when the full versions of the WeedScan website and smartphone app are launched. Any records made in the WeedScan prototype is not real and will not be reported to your local Weeds Officer or state government agency.
- If you would like to give feedback about the WeedScan prototype, please follow the link to this online survey.



My WeedScan notifications

Manage my notification profile

#	Date seen	LGA	Observation
2362	20/06/2023	Albury (C)	Arum lily (<i>Zantedeschia aethiopica</i>) uploaded on 20/06/2023 9:31:22 AM (AEST)
2309	24/05/2023	Albury (C)	Cabomba (<i>Cabomba caroliniana</i>) uploaded on 24/05/2023 3:47:49 PM (AEST)
2299	24/05/2023	Albury (C)	Devil's claw (<i>Martynia annua</i>) uploaded on 24/05/2023 12:20:18 PM (AEST)
2122	8/05/2023	Albury (C)	Cabomba (<i>Cabomba caroliniana</i>) uploaded on 8/05/2023 1:05:21 PM (AEST)
2094	20/04/2023	Orange (C)	Bellyache bush (<i>Jatropha gossypifolia</i>) uploaded on 20/04/2023 3:53:38 PM (AEST)



Arum lily has been observed (20/06/2023)



Observation details:
 Observation #: 2362
 Recorded: 19/06/2023 11:31:22 PM

[Click here to see the full observation record](#)

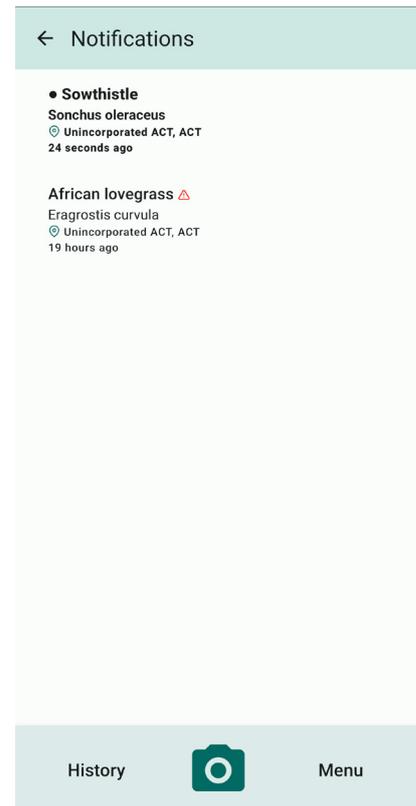


In-app – WeedScan mobile app

Notifications will appear on the WeedScan mobile app when weeds with in-app notifications enabled are observed in your state or territory. Notifications viewed using the WeedScan mobile app do not display the contact information of the person who observed the weed.

To access weed notifications on the WeedScan mobile app:

1. Open the WeedScan mobile app on your device (see the WeedScan mobile app guide for details on how to use the WeedScan mobile app).
2. Log in to your State Coordinator account (use the same login details you use for the web app).
3. Tap **Menu** to open the main menu.
4. Tap **Notifications** to view your notifications.
5. Tap on a notification to view more details. Tap and hold to delete a notification.



SEARCH WEEDSCAN RECORDS

If you want to know where a particular priority weed species has been recorded, or what priority weeds have been recorded in a specific location, you can explore the WeedScan records.

With a State Coordinator account, you can search non-generalised weed records. Access includes:

1. All records on the WeedScan database, including those marked as 'keep private'
2. Contact information of the person who sighted the weed (unless anonymous)
3. Any comments the recorder made about their weed observation
4. The non-generalised location of recorded weeds as a map or table.

To search non-generalised records on the WeedScan database:

1. Go to the WeedScan web app.
2. Log in to your State Coordinator account.
3. Click **Search** at the top of the page or the **Search records** button on the WeedScan homepage.
4. Apply your search preferences and click the **Search** button. Weed records can be filtered by priority weed species, state or territory, local government area or date range. At least one search filter must be applied. Results can be displayed as a map, table or both.
5. Explore the search results in the map and/or table. To open a record and view more information, click on a **map pin** (map display) or a **record number #** (table display).

